



ARUNKUMAR & RAMNIKLAL MEHTA  
SCHOLARSHIP

### List of Documents Required for the ARRA Scholarship Application

Sr. No.	Document Required	Description	Format
1	Colored Photo	Latest colored passport size photograph (taken not before 3 months)	PDF
2	Resume	Latest resume covering the personal, academic, research and professional, volunteer work etc. details	PDF
3	Statement of Purpose (SOP)	An essay of maximum 1,000 words written in English/Hindi/Gujarati covering the following (indicative not exhaustive): a. Introduction b. Academic qualifications, awards and honours c. Reason for choosing the course d. Long-term career goals and aspiration e. Overcoming hardships, if any f. Demonstration of leadership g. How the scholarship help achieve life goals h. If given an opportunity, how will you contribute to People, Planet, Prosperity, Peace, and Partnerships	PDF
4	Recommendation Letters	3 recommendation letters – written by teachers/ employers/ mentor. Download the format and send it to your recommender. This will be submitted directly by the recommender to the ARRA scholarship team via email (preferred) or post. To be written in English/Hindi/Gujarati languages.	<a href="#">Download Format</a>
5	National Ranking Proof	Score card of national level exam applicable to the course - JEE Advance/NEET/ BITSET/CLAT/NATA/ etc.	PDF
6	Admission Slip	The Admission Slip/letter by which the applicant has been admitted by the University/Educational Institution including course fee structure	PDF
7	Family Income Proof	As evidenced in last financial year (ending March 31, 2024) for all earning members (Parents, siblings or legal guardians), atleast one to be submitted Income Certificate issued by appropriate Government Authority such as Area SDM or Tehsildar or BDO for FY 2023-24. Or Income Tax Returns (ITR) for last year along with copy of detailed Income Computation. Or If salaried employees, Form 16 copy/salary slip issued by Employer for FY 2023-24	PDF
8	Identity Proof	Voter ID/Passport/Driving license/birth certificate/PAN – any one	PDF
9	Fee Receipt	Copy of latest fee receipts issued by the University/Institutes - including Tuition Fee, Library, Hostel, mess etc.	PDF
10	Bonafide Certificate	Bonafide Certificate issued by the institution on letterhead duly signed by the Principal/Administrator of the Institute stating that o the candidate will not/has not been granted scholarship under any scheme of other private organization or religious or spiritual organization or Government authorities. o has not taken admission through Management/Convenor Quota or any other special Quota.	<a href="#">Download Format</a>
11	Academic Proofs (for UG scholarship)	Transcript/Mark sheet of 12th grade board exams	PDF
11.1	Academic Proofs (for PG scholarship)	Transcripts/mark sheets of the complete undergraduate degree program including final semester mark sheet	PDF
12	Disability Certificate, if Applicable	Upload copy of certificate issued by Medical boards constituted at a State or district levels/ Unique Disability Identity cards - any one	PDF
13	Proofs of Achievements	Upload proofs of award, accolades, winning certificates received in extracurricular activities, research projects or any other activities (maximum 10)	PDF

The applicant should submit all the desired documents through the online application portal within the stipulated time. Non-submission of any document can result in disqualification of the application.

Note: In case of insufficient income proofs, applicant may be asked for the following:

- If Parent(s) have business income, copy of certificate from CA/audited balance sheet and profit & loss account for FY 2022-23 & FY 2023-24.
- List of immovable properties and investments owned by the family along with approx. market value as on 31.3.2024.